

**Minutes of the Regular Meeting
of the South Park Township**

Board of Supervisors

October 9, 2023

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Karen Fosbaugh, Township Manager; Aaron Laughlin, Director of Public Works; Tom Bonidie, Code Enforcement Officer; and Irv Firman, Solicitor. Absent: Chief Dennis McDonough.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, September 11, 2023 – Possibly during the September 11th Remembrance event at Sunny Slope.

Monday, September 11, 2023 – After the regular meeting to discuss personnel issues.

Saturday, September 16, 2023 – Possibly during the Community Day celebration.

Monday, October 9, 2023 – Prior to the regular meeting to discuss personnel issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated for the record that no comments or questions were submitted.

Call on the People

Cindy Atchison, 3121 Southern Dr. – Ms. Atchison inquired about the status of 3127 Southern Drive and why it has not been boarded up. She mentioned that a man accessed the home from the rear door on Friday. She also asked about the equipment rental business which will be located next to the Dollar General Store on Brownsville Road. Ms. Atchison suggested there be just one entrance for both businesses. Mrs. Fosbaugh replied that they are two separate parcels; therefore, they would not be permitted to share an entryway. Mr. Sackinsky commented that Mr. Bonidie will check on the Southern Drive property.

Kevin Baldauf, 6350 Helen St. – Mr. Baldauf inquired about the status of 6352 Helen Street. He asked if traps could be placed outside the house to deter raccoons from entering the house and mentioned that the County would not get involved. Mr. Sackinsky stated that Animal Control does not handle that type of problem. Mr. Baldauf commented that he and his neighbors cannot put their garbage out until morning.

Michael Polk, 2057 Alberta Dr. – Mr. Polk stated that he is present on behalf of South Park Softball Association. He provided the Board of Supervisors with a letter from their organization to the Township Engineer, regarding the Lighting Project at Wilson Field, which includes comments from the lighting company and questions from the organization. Mrs. Fosbaugh stated that she will send the letter to Gateway Engineers.

Ryan Powell, 2501 Brownsville Rd. – Mr. Powell expressed his frustration regarding the noise emanating from Park Social during late night hours. They have requested that Park Social construct a six foot (6') privacy fence from the street to the bar to prevent customers from falling down the fill and garbage blowing onto his property. Mr. Powell mentioned that they have recently installed a swimming pool in their yard, and a privacy fence would prevent customers from staring down at their 14 year old daughter while she's in the pool. He stated that he has sent a letter to the Township regarding the installation of a fence, and Mr. Sackinsky replied that the letter was received. Mrs. Fosbaugh commented that a letter citing Mr. Powell's concerns was forwarded to the owner, Mark Raymond, but there has been no response.

Action on Minutes

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Regular Meeting of the Board of Supervisors held on September 11, 2023. All members voted aye. Motion carried.

Action on Invoices

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month of September, 2023. All members voted aye. Motion carried.

Action on Release of Bond – Park Social – 2525 Brownsville Road – Mark Raymond

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the release of Letter of Credit #18136756 in the amount of \$70,706.25, posted by the Developer, Mark Raymond, d/b/a/ Raymond Realty, to guarantee the completion of the site improvements for the project identified as Park Social located at 2525 Brownsville Road, as recommended by the Township Engineer. All members voted aye. Motion carried.

Action on Release of Bond – Companions First Vet Clinic – 3701 Brownsville Road – Dr. Leia Goodell, DVM

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the release of Bond Number CT026945 in the amount of \$154,875.22, posted by the Developer, Dr. Leia Goodell, DVM, to guarantee the completion of the site improvements for the project identified as Companions First Veterinary Clinic located at 3701 Brownsville Road, as recommended by the Township Engineer. All members voted aye. Motion carried.

Action to Reschedule Anticipated Action on Ordinance – Acceptance of Public Improvements – Bonnie Dell Plan of Lots

Motion by Mr. Snee, seconded by Mr. Lucot, to approve rescheduling action on the Ordinance accepting the public improvements within the development identified as the Bonnie Dell Plan No. 3, being a portion of Decker Drive and a portion of Watchfield Drive, by South Park Township, with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors scheduled for November 13, 2023, as recommended by the Township Engineer.

Mrs. Fosbaugh explained that action was scheduled to take place at this meeting; however, the legal description received by the Developer's engineer was incorrect. Since the Township has not received the correct legal description as of today, action on the Ordinance has been rescheduled. All members voted aye. Motion carried.

Action on 2024 Minimum Municipal Obligation

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Minimum Municipal Obligation (MMO) for the year 2024, as prepared by Mockenhaupt Benefits Group, relative to the Service Employees' Pension Plan and the Police Pension Plan, and to authorize the certification of said documents by the Chief Administrative Officer. All members voted aye. Motion carried.

Resolution No. 10-13

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 10-23: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, SETTING FORTH IN FORMAL RESOLUTION FORM THE ALLOCATION OF STATE AID PENSION FUNDS RECEIVED UNDER ACT 205, THE GENERAL MUNICIPAL PENSION SYSTEM STATE AID PROGRAM, AND AUTHORIZING OTHER AND FURTHER ACTION THERETO. All members voted aye. Motion carried.

Action on Disbursement of Volunteer Fire Relief Association Funds – 2023 Commonwealth of Pennsylvania Allocation

Motion by Mr. Snee, seconded by Mr. Lucot, to authorize the equal distribution of the Commonwealth of Pennsylvania Allocation in the amount of \$79,803.89 designated to support the two (2) Volunteer Fire Relief Associations located within the confines of South Park Township: Broughton Volunteer Fire Department (\$39,901.94) and Library Volunteer Fire Company (\$39,901.95). All members voted aye. Motion carried.

Action on Training Request – Impact, Chemical/Aerosol, Flashbang/Stingball Instructor Certification – Sgt. Joshua Indof

Motion by Mr. Snee, seconded by Mr. Lucot, to authorize the attendance of Sgt. Joshua Indof to a training session sponsored by the CTS Training Institute entitled, “Impact, Chemical/Aerosol, Flashbang/Stingball Instructor Certification,” which is scheduled for November 1-3, 2023, in Oakdale, PA, at a total cost to the Township of \$913.00. All members voted aye. Motion carried.

Action on Training Request – Armament Systems and Procedures (ASP) Training – Sgt. Joshua Indof, Sgt. Joseph Leonetti and Officer Shannon Henrich

Motion by Mr. Snee, seconded by Mr. Lucot, to authorize the attendance of Sgt. Joshua Indof, Sgt. Joseph Leonetti and Officer Shannon Henrich to a training session sponsored by Integrated Training, entitled, “Armament Systems and Procedures (ASP),” which is scheduled for March 5-7, 2024, in Washington, PA, at a total cost to the Township of \$36.00. All members voted aye. Motion carried.

Action to Schedule Public Informational Meeting – MS4 Presentation

Motion by Mr. Snee, seconded by Mr. Lucot, to approve scheduling a Public Informational Meeting for Monday, November 13, 2023, at 6:15 p.m., for the purpose of providing educational information to the public concerning the Municipal Separate Storm Sewer System (MS4), as required by DEP under the permitting process. All members voted aye. Motion carried.

Action to Add Motion – Removal of Sleepy Hollow Road (County) from Proposed Ordinance No. 715

Motion by Mr. Snee, seconded by Mr. Lucot, to approve adding a motion for the removal of Sleepy Hollow Road (County) from I.A.3 of the following proposed Ordinance No. 715: AN ORDINANCE AMENDING THE TOWNSHIP OF SOUTH PARK, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ORDINANCE NO. 556 (“ZONING ORDINANCE”), AS AMENDED, ARTICLE II: DEFINITIONS, ARTICLE IV, R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL DISTRICT, ARTICLE V: R-2 MEDIUM-DENSITY SINGLE-FAMILY RESIDENTIAL DISTRICT, ARTICLE VII: R-4 MULTI-FAMILY RESIDENTIAL DISTRICT, AND TO AMEND ARTICLE XVIII: PLANNED RESIDENTIAL DEVELOPMENT (PRD) TO MAINTAIN CONSISTENCY WITH SAID UPDATES. All members voted aye. Motion carried.

**Action on Removal
of Sleepy Hollow
Road (County) from
Proposed Ordinance
No. 715**

Motion by Mr. Snee, seconded by Mr. Lucot to approve the removal of Sleepy Hollow Road (County) from I.A.3 of the following proposed Ordinance No. 715: AN ORDINANCE AMENDING THE TOWNSHIP OF SOUTH PARK, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ORDINANCE NO. 556 (“ZONING ORDINANCE”), AS AMENDED, ARTICLE II: DEFINITIONS, ARTICLE IV, R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL DISTRICT, ARTICLE V: R-2 MEDIUM-DENSITY SINGLE-FAMILY RESIDENTIAL DISTRICT, ARTICLE VII: R-4 MULTI-FAMILY RESIDENTIAL DISTRICT, AND TO AMEND ARTICLE XVIII: PLANNED RESIDENTIAL DEVELOPMENT (PRD) TO MAINTAIN CONSISTENCY WITH SAID UPDATES. All members voted aye. Motion carried.

Mrs. Fosbaugh explained that the proposed Ordinance references the County portion of Sleepy Hollow Road as a collector street. Since it does not meet the definition of collector street as defined in the Ordinance, it has been removed. Mr. Firman added that the proposed Ordinance will be discussed at the next Planning Commission meeting; and a Public Hearing will be held on November 13, 2023, with action on said Ordinance to take place at the regular meeting of the Board of Supervisors immediately following.

**Action on MS4
Report –September,
2023**

Mrs. Fosbaugh explained that following is the MS4 report for September dated October 9, 2023. MS4 is the acronym for Municipal Separate Storm Sewer System, which is an increasingly restricted mandate from DEP to protect the freshwater system.

1. The part-time litter collection employee continued on with litter collection activities on Township streets to prevent trash from impacting the function of the stormwater inlets.
2. The Public Works Department rebuilt 6 storm sewer inlets in September.
3. Sanitary sewer repair activities, as part of the 2023 Township Wide Sanitary Sewer Program, continued in the area of the Department of Energy located in the rear of McElheny Road. The cleaning and preparation work have been completed. The lining activities are expected to conclude by the end of October.
4. The annual MS4 report was submitted to DEP at the end of September.
5. The Fall Environmental Day collection event will be held on Saturday, October 21, 2023.
6. The SHACOG flusher truck and camera truck were here in September for one week to address problematic areas.
7. As noted on the agenda, the required public informational meeting is scheduled for November 13, 2023, at 6:15 p.m.

8. The Public Works Department performed asphalt patch work on roads located near inlets. The purpose of the activity is to prevent loose road debris from entering the stormwater collection system.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of September, 2023. All members voted aye. Motion carried.

Police Chief's Report Chief McDonough was not in attendance.

Supervisors' Comments

Mr. Lucot – Mr. Lucot thanked everyone for attending. He expressed his appreciation to Mrs. Fosbaugh, Ms. Serena and the Recreation Board for a successful Community Day event. He added his congratulations to Don Remlinger, of the Softball Association, who won the Hot Dog Eating Contest during the event.

Mr. Snee – Mr. Snee thanked Mrs. Fosbaugh and everyone involved in the September 11th Ceremony. He expressed his appreciation to the Recreation Board and Ms. Fosbaugh for organizing a successful Community Day event.

Mr. Sackinsky – Mr. Sackinsky echoed his fellow supervisors. He acknowledged the amount of work involved in organizing the two recent events and expressed his appreciation for everyone involved.

Adjournment

Motion by Mr. Snee, seconded by Mr. Lucot, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:25 p.m.